

**TO:** All Homeowners of Record

**SENT DATE:** September 20, 2022

**FROM:** Board of Directors

**SUBJECT: NOTICE OF ANNUAL MEETING**

**All homeowners are hereby notified that the Annual Meeting of the Association of Unit Owners of Silver Maple Condominiums is called as follows:**

**MEETING DATE:** Tuesday, October 4th, 2022

**TIME:** 6:30 PM

**PLACE:** Via "Zoom" conference call.\*

\*To join the meeting online from your personal computer, or in the Zoom Mobile App, use the following link: <https://us02web.zoom.us/j/7558771222>

\*Or you can join by phone: Dial 1-253-215-8782 (Meeting ID: 755 877 1222)

**PURPOSE:** To transact association business, which may properly come before the meeting or any adjournment thereof.

#### **AGENDA SUMMARY**

1. Sign In – 6:30 PM
2. Call to Order
3. Mailing Notice & Report on Quorum
4. Reading of Minutes of Last Annual Meeting
5. Introduction of Directors and Officers
6. Nominations for Director Positions
7. Election of Directors / Announcement of Election Results
8. Election of IRS Revenue Tax Ruling 70-604
9. Financial Report
10. New Business / Comments from Members
11. Adjournment

**PROXY:** Please complete the enclosed Proxy form immediately and return it via email to: [HOA.Northstar@Century21.com](mailto:HOA.Northstar@Century21.com). Or, return via USPS mail to: *Silver Maple Condominiums HOA, C/o CENTURY 21 Northstar, 7800 SW Barbur Blvd Suite 1A, Portland, OR 97219.*

**The Proxy form must be received by 09/29/2022.**

#### **PLEASE RETURN YOUR PROXY FORM WHETHER OR NOT YOU PLAN TO ATTEND THE ANNUAL MEETING.**

By returning your Proxy form, you help ensure that a quorum will be present at the meeting. If there is not a quorum, the meeting will be adjourned without any business being conducted. The reconvening of a meeting requires additional time and expense.

Per Section 100.408 of Oregon Revised Statute Chapter 100 (commonly referred to as the Oregon Condominium Act): If the annual meeting cannot be organized because of a lack of quorum, the unit owners who are present in person or by proxy, shall adjourn the meeting.

**The meeting may then be called again at 6:45 PM on 10/04/2022 at the address noted above, and the quorum requirements shall be reduced to 25%.**