

Claremont Greens Townhome  
Approved April 13, 2021

### Landscape Financial Authorization Policy

With the approval of the Board Treasurer, the Landscape Chair may authorize spending up to \$500 on any one project.

For expenses over \$500, the full Landscape Committee has to approve the project provided it is within budget, and with approval from the Board Treasurer.

Expenses that are over the amount budgeted for the item need approval from the Board.

Reserve funds always need approval from the Board.

### Maintenance Financial Authorization Policy

With the approval of the Board Treasurer, the Maintenance Chair may authorize spending up to \$500 in Building maintenance on any one project.

Expenses over \$500, or use of the Maintenance Reserve fund, need approval from the Board.